

**Minutes of second meeting of Project Steering Committee (PSC) for
Sindh Water Sector Improvement Project Phase-I (WSIP-I) held on
November 27, 2007 under the Chairmanship of Additional Chief Secretary (Dev.)
P&D Department, GoSindh**

List of the participants is given at the end

The Chair welcomed the participants of the meeting and asked to proceed further as per agenda of the meeting.

Item # 1: Confirmation of the minutes of first meeting of the Committee:

2. The forum was informed that the minutes of 1st meeting of Steering Committee held on June 6, 2007 were circulated to all concerned departments/agencies and participants of the meeting. No comments on the minutes have been received from any quarter. The Chair, however, enquired from all the participants for any comments. *All participants agreed with the minutes of previous meeting, hence minutes of the first meeting were confirmed.*

Item # 2: Overall Project Status / Overview:

3. Giving the Project status, it was informed that the Project has been approved by the World Bank Board as well as Federal Government (ECNEC) and project legal documents (Project and Financing Agreements) have been signed between the World Bank and GoPakistan/Sindh and World Bank allotted Credit NO: 4358-Pak for WSIP-I. According to the agreed implementation schedule, some of the Project activities i.e. establishment of Project Coordination & Monitoring Unit (PCMU) and procurement process for Consultancy Services etc have been started from July 1, 2007. After getting clearance/approval from the World Bank, EOIs for procurement of Project Implementation Consultants (PIC) and Monitoring & Evaluation (M&E) Consultants published in National and International press on August 20 and 31, 2007 respectively. On the response 11 proposals for PIC and 14 proposals for M&E have been received from National and International Firms/JVs. Further action would be taken on the deployment of PMCA. Initiative for identification of works under Component-B of the Project and other related activities have been taken.

Item # 3: Compliance status of decisions of first meeting of the Committee:

4. Committee reviewed the compliance status of the decisions of first meeting wherein the decisions of Committee was required. The gist of deliberations and decisions recorded are as under:

i. Appointment of Project Director for implementation of WSIP:

It was informed that despite pursuance with Federal Government, the request of GoSindh for waving-off the condition of appointment of separate PD for WSIP-I was regretted and during the ECNEC meeting, while approving the PC-I, directed GoSindh to appoint separate PD. The MD SIDA proposed names of four potential candidates for the post, but it was suggested that appointment should be made through proper method i.e. advertisement etc. In this regard it was decided that, MD SIDA should finalize the draft TORs /EOI of PD and get it cleared from the World Bank and advertise in the local press immediately. A Committee headed by ACS (Dev.) with membership of PC, PCMU, MD SIDA, Secretary IPD, representative of S&GAD/Finance Department would be formed for selection of the candidate. Regarding involvement of PMCA in the recruitment process, the PC, PCMU opined that the World Bank will relax the condition keeping in view the urgency of the matter, and therefore, process may immediately be started. PMCA may be involved in the process as soon as they are in place.

Decision: MD SIDA will finalize the draft TORs/EOI within two days and get it cleared from the World Bank and advertise in the press immediately.

ii. Appointment of Project Management Consultants/Agent:

- a) **Contract Agreement:** Forum was informed that comments/views of F.D on draft Contract Agreement was awaited. *The representative of Finance Department was requested to furnish their views/comments within two days to PCMU on the draft contract agreement of PMCA sent to Finance Department on October 11, 2007.*
- b) **Office Space for consultants:** It was informed that ACS (Dev.) has already issued instructions for transfer of two rooms of ground floor of BOS building to PCMU. *The Chairman assured that possession of two rooms will be handed over to PCMU by Monday December 3, 2007.*

iii. Compliance to actions required to be taken as per World Bank's Appraisal Mission's Aide-Memoire dated January 5, 2007:

- a) **Retroactive Financing:** It was informed that funds for PCMU have been released, whereas the release of funds for SIDA was in process with FD. *SIDA will actively peruse with FD and get the funds released.*
- b) **Preparation of Terms of References (TORs) for feasibility study for Barrages:** The representative of IPD stated that presently a number of studies for barrages was under way; therefore it would be very difficult for IPD to take action on the subject. In this regard it was decided that in *next meeting IPD will present a position paper to the Committee about their future requirements to utilize the funds for the subject activity so that further action could be taken accordingly.*
- c) **Preparation of Terms of References (TORs) for Regional Plan for Left Bank Indus River including Indus Delta and Coastal Zone:**

MD SIDA stated that based on the decision of meeting held with WB Mission under the Chairmanship of ACS (Dev.), the SIDA was fully involved in process of Dhand Study, but the study has been awarded to NIO/IUCN and no consultation on this award was made with SIDA. In this regard it was decided that:

- ⇒ *MD, SIDA, DG, CDA and Environment Department will share the information with among them on the Dhand study.*
- ⇒ *Environment Department /EPA may keep close coordination with SIDA to play its role in Environmental issues under the Project.*
- ⇒ *SIDA will arrange consultative workshop on the subject issue in close coordination with concerned departments/organizations.*
- ⇒ On suggestion of Secretary Environment, it was agreed that EPA may submit proposal to conduct the environmental studies in the project area. The possibility for financing would be explored under WSIP-I.

d) Procurement of staff and Performance Evaluation of existing staff of SIDA:

MD SIDA informed that preliminary work for recruitment of staff of SIDA under WSIP has been completed; however, further action would be taken in consultation with PMC/A. Since deployment of PMC/A is yet to be made, therefore he requested that SIDA may be allowed to proceed further. *It was pointed out that according to the PAD, procurement of staff would be made by PMC/A, therefore SIDA may wait till the deployment of PMC/A. The Committee agreed with the view point.*

Regarding submission of evaluation of performance of SIDA staff, it was decided that *SIDA will submit the report within three weeks time as it has already been delayed.*

On the point raised by MD SIDA it was decided that *meeting may be arranged shortly to discuss the matter i.e. delegation of powers of SIDA.* In this regard working paper prepared by SIDA has already been circulated on Jan. 26, 2007 to all concerned i.e. IPD, Finance, Law, S&GAD etc for their views/comments in order to arrange meeting as per decision of the SIDA Board.

Item # 4: Revision /increase in salary packages of SIDA Staff:

i) Managing Director SIDA:

5. The issue was discussed in light of position provided in the working paper and after detailed discussions *it was decided that matter would be resubmitted before the Committee at least six months after start of the Project.* MD SIDA however, submitted that his approved salary package of Rs. 150,000/= includes Rs. 50,000/= as House rent and other utility services charges. He requested the forum if he can bifurcate the amount of Rs. 50,000 into (i) house rent and (ii) other utility charges and then surrender (i) above along with 5% of his basic salary if he gets government accommodation. *The forum advised that this may be done as per exiting rules.*

ii) Secretary SIDA and Manager HRM:

6. It was informed that some anomalies /discrepancies have been observed in PC-I of WSIP-I for the salary package of Manager HRM wherein his salary package has been recorded as Rs. 25,000/= per month against his last salary of Rs. 50,000/= pm on the same position under NDP. However, the salary package of Secretary SIDA was same i.e. Rs. 30,000/= pm in current PC-I. *It was agreed to rectify the same anomaly for salary package of Manager HRM, through internal adjustments in the PC-I, however, the salary package of Secretary SIDA will remain same as provided in PC-I.*

Item # 5: Creation of new positions in SIDA and AWBs under WSIP-I:

7. The issue was discussed in light of position provided in the working paper of the meeting. On query from the Chair, the PC WSIP supported the issue for creation of positions of GMs (Operations) in AWBs and Manager Revenue in SIDA. The rep. of FOs also supported in favour of creation of position of Manager Revenue in SIDA. He added that the position of Manager Revenue is of utmost importance and suggested that till such time the person deployed an additional charge may be given to some officer so that work should immediately start. *Based on the recommendations, the Committee agreed with the proposal of SIDA and representative of farmers and directed SIDA to take further action accordingly.*

8. The meeting ended with a vote from and to the Chair.

9. **List of the Participants of the meeting:**

- i. Mr. Ghulam Sarwar Khero, Additional Chief Secretary (D), P&D Department In Chair
- ii. Mr. Mir Hussain Ali Secretary, Environment Department, GoSindh
- iii. Brig. (R) Abdul Haque, Project Coordinator, WSIP, PCMU.
- iv. Mr. Muhammad Hashim Leghari, Managing Director SIDA
- v. Syed Mazhar Ali Shah, Additional Secretary, IPD, GoSindh
- vi. Dr. Farooq Azam Memon, Additional Secretary (Dev.) Finance Department, GoSindh
- vii. Mr. Najam-ul-Saqib Siddiqui, Additional Secretary (SGA&C) GoSindh
- viii. Dr. Salam Memon, Director Coordination, NDP Cell Sindh.
- ix. Mr. Fazal A. Nizamani, Senior Chief (W&P) P&D Department, GoSindh
- x. Mr. Allah Buksh Kalhoro, Director General, Coastal Development Authority (CDA)
- xi. Mr. Nazar M. Chang, Director PRB, Agriculture Engineering & WM, GoSindh
- xii. Professor Aijaz Ahmed Qureshi, General Manager Transition, SIDA
- xiii. Mr. Moula Bux Mirbahar, General Manager Operation, SIDA
- xiv. Mr. Nazeer Ahmed Memon, Social Development Specialist, SIDA
- xv. Mr. Faizullah Khatri, Assistant Chief (W&P) P&D Department, GoSindh
- xvi. Mr. Ghulam Hyder Qureshi, Sociologist, PCMU, WSIP